

## Artists Guild Art Show Raffle Watchers Summary of Responsibilities

1. Be attentive to the needs of the show attendees. Engage them in conversation as best you can without being annoying. There are a variety of topics you can comment on. SMILE!!
2. Raffle Watchers should familiarize themselves with the raffle items and contents of the baskets so ticket holder questions can be addressed. If there are questions read the item description &/or ask the raffle chairperson (for 2024 you can ask Judy K-S).
3. The descriptive list of raffle items will be available in several location (somewhere in the front lobby, somewhere in both ends of the raffle area/bar). The list is not meant for everyone to take home, it is a reference sheet for the attendees and can be re-used.

Offer to provide the list to show attendees so they can read the complete basket contents. i.e., in # 11, Sea Life, only 1 tumbler can be viewed but there are 3 others packaged underneath what is visible in the basket. (This bullet will be updated for 2024 and is only listed as an example.)

4. Explain each raffle item has a number with a corresponding bag with the same number. Ticket holder is to deposit as many tickets (**which they need to rip apart**) as they want in the bag of their desired items.
5. We mailed 2 free tickets to new residents. They can select any bag to deposit their tickets into.
6. Inform attendees one winner will be drawn from each bag that night, at the dinner event, but they do not need to be present to win. We will call or email the winners not present.
7. Since the bar area is open, most will see the alcove & the bar areas are used for the raffle. But with student artwork mixed in, make sure attendees know to visit both sides of the bar area.
8. Encourage (**gently**) the show attendees get additional tickets so they can put tickets in more bags.
9. Reiterate the message the raffle enables us to make donations to the visual arts programs in our local schools; for the past few years, Freedom Elementary & Haile Middle schools. In 2023 we gave \$2500 to each *and* \$2500 to ArtCenter Manatee for scholarships for underprivileged youth for their summer camp program *and* \$2500 more between Freedom & Haile. In total, \$10,000!
10. If we have a lot of non-resident attendees, watch for attempted “theft” (*although not likely, but possible*). Note, most items are wrapped but some gift card items are not. However, live gift cards (i.e., Amazon, MJ’s) are not actually displayed; a replica is used.
11. Student artwork may be displayed. It has not yet been determined if it will be for sale in 2024.
12. There are 2 people assigned to each shift. **Please stay at opposite ends of the raffle.** And have fun socializing with your neighbors!!